

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING

Monday, July 15, 2019

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Burkart, Fox, Halmstad, Houdek, Krog, Pesko, and Rose. Absent: Lind and Willett
Administration present: Superintendent Morgan, Finance Manager Lehman and Pupil Service Director Lemke. Others: Staff and Price County Review.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- IV. Public Participation - None
- V. Administrative and Committee Reports
 - A. Director of Pupil Services Report
 1. Vicki Lemke presented the year-end special education report. The special education department worked with 174 students throughout the year. A total of 58 evaluations were held (24 initial and 34 reevaluations) with 17 new placements and 11 dismissals. Ten students graduated in May. The October 1 student count was 143. Thirty-five special education students either transferred in or out of the school district. There are three evaluations in process this summer.
 2. Lemke attended two mental health conferences in June along with other staff members. The District has been notified of acceptance of grant requests for 2019-2020. She also attended the CESA #12 Director's Summit where current topics were discussed along with State budget concerns.
 - B. Superintendent Report
 1. The PHS office remodel project is funded with safety grant funds from year one. The year two funds have not been designated yet. We are looking at electronic control access and alarms to alert if exterior doors are left open.
 2. Miron Construction has designed a flyer for advertising community engagement sessions. These have been scheduled for September 8 at 11:00 am and September 9 at 5:00 pm. Both meetings will be held at the Phillips Elementary School. Board members were asked to identify five community members to receive invitations.
 3. Mr. Morgan attended the Redefining Ready Cohort Meeting. This group is working on designing a "report card" that would include college/career and life ready skills. A template from Michicot High School was shared. Members of this group will be presenting at the State Superintendents conference and at a national conference.
 - C. Finance Manager Report - Quarterly Financial Report showed year-to-date expenditures as of June 30, 2019 were \$9,212,767.83 (96.82% of budget) and revenues were \$8,981,443.94 (96.78% of budget). The total cash available was \$2,191,525.26. There will be adjustments to year-end figures as final grant claims are received and final expenditures completed. No line of credit has been used this fiscal year. The line of credit will be reduced from \$1.5M to \$1M for the next year as funds have not been used since 2013.
 - D. The school forest committee met and reviewed the policies regarding school forest activities and made recommendations to the policy committee. Harvesting options were considered for the new property that would generate income toward completing the educational building on the property.
 - E. Policy committee met and discussed:
 - 1) Recommendation from the forest committee to forward Policy #834 (Rev. 2012) for review and abrogate Policies #830.2 and 830.21.

- 2) Principal Hoogland has requested a review of Attendance A and B on Page seven of the Athletic Handbook.
 - 3) Discussed Policy 453.2 Student Immunizations. The county nurse will be consulted for recommendations to this policy. Suggested considering language to reserve school board right to restrict students who are not immunized during a state-declared health emergency.
 - 4) Employee Handbook Section 4.10.1 Paid Time Off options were considered and will be discussed during this meeting.
- F. Transportation/facilities committee met and discussed bus and van orders, drivers for the fall, and the need to formulate a 10-year facilities plan for big expenditure items.
- G. Business services committee met and discussed the restructuring plan to provide some administrative support, met with Megan Prestebak from Miron Construction about listening sessions and community outreach, discussed status of 2019-20 staffing plan, set a plan for less-than-full-time benefits, reviewed summer projects, and met with Trevor Raskie to hear the plan for 1:1 technology in grades 3-12 for this year. Joe Fox reviewed the bills.
- VI. Items for Discussion and Possible Action.
- A. Motion (Krog/Halmstad) to approve contract with School Perceptions for community survey this fall. Motion carried 7-0.
 - B. Discussed Employee Handbook Section 4.10.1 language "family matters". Options included 1) remove language completely, 2) define family matters, or 3) remove all language and offer PTO without restrictions. This will be revisited in August.
 - C. Motion (Willett/Krog) to approve the Wisconsin Model Academic Standards for 2019-2020. Motion carried 7-0.
 - D. Motion (Burkart/Houdek) to approve change in health insurance plan for employees who work less than 30 hours per week. Starting September 1, 2019, these employees will be offered single insurance coverage with the district paying 80% of the premium. All current employees and current recruits will be grandfathered in to previous Employee Handbook language.
- VII. Consent Items - Motion (Krog/Burkart) to approve all consent items. Motion carried 7-0.
- A. Approved minutes from June 17, 2019 Board meetings. Paula Houdek requested that the reference to amended minutes include the specific amendment. This will be completed by the district office.
 - B. Personnel report - Approved hiring of Alexandria Kirch as K-12 music teacher and renewal of fall coaching contracts to Steve Precour, varsity football coach; Jason Lazar, junior varsity football coach; Mark Fuhr, girls varsity tennis coach, and Jodi Podmolik, junior varsity volleyball coach.
 - C. Approved bills from June 2019 (#345962-346154 and wires) for a total of \$605,810.50.
- VIII. The next regular board meeting will be held on August 19, 2019 at 6:00 p.m. Items to include School Forest policies, Immunization policy, staff development update, seclusion and restraint report, and ACP website approval.
- IX. Motion (Houdek/Krog) to convene into executive session at the conclusion of the open session pursuant to:
- A. WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - Employees work performance as it relates to the job descriptions for the supervisor positions.
 Motion carried 7-0 at 7:15 p.m.
- X. Motion (Houdek/Halmstad) for the Board to reconvene into open session pursuant to WI Stat.

Sec. 19.85(1), if necessary, to act on motions made during the executive session. Motion carried 7-0 at 8:30 p.m.

XI. Action Items - Motion (Krog/Fox) to implement supervisor contracts in uniform fashion for all six employees with amendment to the termination language. Secondly, to direct administration to meet with each of the employees. Motion carried 7-0 with roll call vote.

IX. Motion (Houdek/Halmstad) to adjourn at 8:35 p.m.

Respectfully submitted,

Tracie Burkart, Clerk
Board of Education

THE SCHOOL DISTRICT OF PHILLIPS

Price County Review
P.O. Box 170
Phillips, Wisconsin 54555

APPROVED FOR PUBLICATION

Minutes of School Board Meeting
July 15, 2019
6:00 PM

Tracie Burkart, Clerk
Board of Education